

Accomplishment Tracker

What you do matters.
Use this sheet to keep track of the amazing things YOU have achieved.
Be as detailed as possible—this information might come in handy the next time you're updating your resume or prepping for an interview.



Date	Role/Company	What did you do?	What special skills/tools did you	What was the purpose/result of what you did?	What did you learn?	Did you collaborate with a team or work solo?	What specifically made you proud of this accomplishment?